2015 CALL FOR NOMINATIONS

Return form no later than December 15, 2014

The National Board for the Certification of Ophthalmic Executives (NBCOE) is the governing board for the COE credentialing program and is a committee of the American Society of Ophthalmic Administrators (ASOA). The Board is responsible for the development, administration and maintenance of the COE exam and credential. NBCOE meetings are held quarterly via conference call and in person at the ASOA Symposium & Congress.

If you are a COE in good standing, and interested in serving on the NBCOE, please complete and return this form no later than December 15, 2014. Potential nominees may only apply for one Board position (ASOA or NBCOE) per election cycle. The NBCOE Nominating Committee will prepare a slate and ballot from nominations submitted prior to the deadline. Only COEs in good standing may vote.

Newly elected NBCOE member(s) will assume office on April 20, 2015 at the ASOA 2015 Annual Congress in San Diego, CA and should plan on attending the NBCOE Directors Meeting on April 20, 2015 in San Diego.

Nomination Information
Candidate’s Full Name: ____________________________________________

Telephone #: ___________________________ Fax #: ___________________________

E-mail: ____________________________________________

Practice Name: ____________________________________________

Address: ____________________________________________

City: ___________________________ State: ___________________________ Zip: ___________________________

Country: ___________________________

Please Complete These Statements
Number of years in medical management: ___________ Number of years in ophthalmology: _______

Number of staff: _______________ Number of doctors: _______________

Other groups affiliated with: ☐ MGMA ☐ AAOE ☐ Other: _______________________

NBCOE/ASOA leaders may not hold committee, board or other leadership positions within the American Academy of Ophthalmic Executives (AAOE) due to conflict of interest.

NBCOE members may not participate as instructors of the COE Review Course and/or in the development of other COE review materials.
Financial Interest
As a sponsor accredited by the Accreditation Council on Continuing Medical Education, ASCRS•ASOA must ensure balance, independence, objectivity, and scientific rigor in all its activities.

Board members must disclose any financial interest or relationship with the manufacturer(s) of any commercial product(s) and/or provider(s) of commercial services related to ophthalmology. Financial interest can include such things as grants or research support, consultant, major stockholder, member of speakers’ bureau, financial relationships held by spouse, etc. Please disclose any such relationships:

_____________________________________________________________________________________

ASOA Involvement
Please identify which ASOA activities you have participated in during the past three years. (Be sure to indicate which year(s) you participated in each activity.)

Committee or Task Force Member:
_____________________________________________________________________________________

Annual Meeting Attendance:
_____________________________________________________________________________________

Annual Meeting Speaker:
_____________________________________________________________________________________

Annual Meeting Roundtable Facilitator:
_____________________________________________________________________________________

Administrative Eyecare Writer:
_____________________________________________________________________________________

Other:
_____________________________________________________________________________________

Attachments (Required)
The following items should be submitted with your application:
(a) Resume and Photo
(b) Summary Statement outlining your current job responsibilities including specific management and/or leadership experience, personal strengths, and reasons for seeking election to the NBCOE.

Return
Form should be returned by email (susan@asoaa.org), fax (703-547-8827), no later than December 15, 2014.

Questions?
Contact Susan Younker at susan@asoaa.org or 703-788-5777.

Nominee Signature ____________________________________________ Date ____________